**\*Please Fill out this form and return this form us by email.**

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| --- | --- |
| **1. PERSONAL INFORMATION** | |
| Guest Name  First Name Last Name  Room Shared with  First Name Last Name | □ Prof. □ Dr.  □ Mr. □ Ms. |
| Company / Organization : | |
| Address : | |
| Work Phone : Cellular Phone : | |
| E-mail : | |

**2. HOTEL ROOM RESERVATION**

|  |  |  |
| --- | --- | --- |
| Arrival (Check-in 14:00) : | | No. of Guest : |
| Departure(Check-out 12:00) : | | No. of Nights : |
| Room Type | □ Deluxe Triple(3 Single Bed) KRW 174,000  □ Deluxe Twin(Double +Single Bed Each) KRW 156,000  □ Ondol(Korean Style) KRW 156,000  □ Single Use(All Type) KRW 138,000 | |
| √ All rates are including service charge & Tax  √ Room rates are included breakfast (Triple-3Pax, Twin&Ondol-2Pax, Single Use-1Pax)) | | |

**3. RESERVATION GUARANTEE AND CANCELLATION CHARGE**

|  |
| --- |
| Credit Card □ Visa □Master □ DinersClub □ AMEX □ JCB □ other( ) |
| Card Number |
| Expiration Date(Month/Year) / |
| Name of Card Holder |
| Cancellation Charge : If you cancel your reservation by 3days prior to arrival, there will be no penalty. However, within 3days, one night deposit as a penalty will be one day room charge. |

**4. AUTHORIZED SIGNATURE**

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